



## OUR MISSION

Martin County Government is to provide efficient and quality service to taxpayers and customers, utilizing partnerships, communication, and cooperation.

# COMMISSIONER AGENDA

## NOTICE AND TENTATIVE AGENDA MARTIN COUNTY BOARD OF COMMISSIONERS

Tuesday – September 7, 2021 @ 9:00 a.m.

Room 103 – Courthouse (First Floor)

Commissioners Meeting Room

*NOTE: Videoconferencing via Webex will be available*

**Reminder-Official Board Pictures after the Meeting**

### FIRST DISTRICT

Elliot Belgard

Board Chair

Truman, MN 56088

H: 507.776.2106

C: 507.236.1173

### SECOND DISTRICT

James Forshee

Fairmont, MN 56031

C: 507.236.2584

### THIRD DISTRICT

Kathy Smith

Fairmont, MN 56031

C: 507.236.3489

### FOURTH DISTRICT

Richard Koons

Vice Chair

Welcome, MN 56181

C: 507.236.2902

### FIFTH DISTRICT

Steve Flohrs

Ormsby, MN 56162

H: 507.639.3071

C: 507.236.5995

**9:00 a.m.**

#### **1.0 CALL TO ORDER**

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **3.0 REVIEW AND APPROVE AGENDA**

#### **4.0 REVIEW AND APPROVE MINUTES**

**4.1 Regular Board Meeting of August 3, 2021; and Regular Board Meeting of August 17, 2021**

#### **5.0 SPECIAL PRESENTATIONS**

**5.1 Introduction of New Library Employee – Maren Malakowsky (9:03 am)**

**5.2 Capital Highway Investment Plan – C. Zempel, MnDOT (9:05 am)**

#### **6.0 COUNTY ATTORNEY**

#### **7.0 LICENSES AND PERMITS**

**7.1 Consider Conditional Use Permit within Section 11 of Rutland Township – P. Flitter, Planning & Zoning Director (9:35 am)**

**7.2 Consider Conditional Use Permit within Section 24 of Rolling Green Township**

#### **8.0 UNFINISHED BUSINESS**

#### **9.0 GENERAL BUSINESS**

**9.1 Consider 2022 Wellness Incentive Program ZOMO – C. Nordquist, USI (9:45 am)**

**9.2 Consider CY2022 Health Insurance Renewal and Premium Contributions – C. Nordquist, USI**

**9.3 Consider Final Contract for S.P. 046-652-011 Mill, Bituminous, CIR and Shouldering on CSAH 52 from T.H. 15 to County Line – K. Peyman,**

COURTHOUSE - FAIRMONT, MINNESOTA

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**Engineer (9:55 am)**

- 9.4 Consider Final Contract for S.A.P. 046-652-012 Bituminous Surfacing, CIR and Shouldering on CSAH 52 Inside Truman Limits
- 9.5 Consider Final Contract for S.A.P. 046-743-011 Bituminous Surfacing, CIR and Shouldering on CSAH 143 North of CSAH 52
- 9.6 Consider Final Contract for S.A.P. 046-609-012 & 046-654-002 Bituminous Paving and Aggregate Shoulders on CSAH 54 and CSAH 9
- 9.7 Review of CY2022 Preliminary Highway Department Budget Request
- 9.8 Consider Hire of Highway Maintenance Worker Position
- 9.9 Set Public Hearing Date and Time for Single Family Home Tax Abatement Request – M. Sheplee County Assessor **(10:05 am)**
- 9.10 Consider Hire of Branch/Outreach Librarian – L. Johnson, HR Director **(10:10 am)**
- 9.11 Consider Wage Adjustment for Library Page Position(s)
- 9.12 Consider Retirement Resignation of Building Maintenance Supervisor
- 9.13 Consider End of Employment for Seasonal & Temporary Employees
- 9.14 Consider Revision to the COVID Preparedness Plan
- 9.15 Consider Sale of Parcel No. 39.820.0170 to the City of Trimont – J. Korte, Auditor/Treasurer
- 9.16 Consider Amended Rural Minnesota Energy Board Joint Powers Agreement
- 9.17 Ratify Office Lease Agreement for DOC Felony Office
- 9.18 Consider Request for Use of County Veterans Memorial
- 9.19 Consider Engineering Report and Other Construction Requirements for the Martin County Veterans Memorial – C. Mixson, MCVMC Volunteer **(10:35 am)**
- 9.20 Discuss CY2022 Preliminary Budget and Levy Budget Workshop #2
- 9.21 Closed Session Pursuant to Minnesota Statute 13D.05 Subd. 3(c) Purchase of Real Property for County Use **(10:50 am)**

**10.0 COUNTY DRAINAGE AUTHORITY**

**11.0 SCHEDULED HEARINGS**

- 11.1 Public Hearing on Adoption of Amended Capital Improvement Plan & Issuance of Bonds – B. Fahey, Northland Securities **(10:15 am)**

**12.0 CONSENT AGENDA**

**13.0 APPROVE BILLS**

- 13.1 Approve Warrants, Highway Bills and Ditch Bills to be paid on September 7, 2021 and Auditor Warrants and EFT Transactions

**14.0 INTER-AGENCY REPORTS/ANNOUNCEMENTS**

- 14.1 Monthly Financials (July 2021)
- 14.2 MCIT Letter- MCIT 2019-2020 Biennial Report

**15.0 CALENDARS**

*(Note: the following list includes meetings that may be attended by one or more members of the Martin County Board of Commissioners)*

- September 8, 2021 – Department Directors Meeting at 8:30 a.m. – Commissioners Meeting Room
- September 13, 2021 – Martin County EDA Meeting at 5:15 p.m. – Commissioners Meeting Room
- September 15-17, 2021 – AMC Fall Policy Conference at Arrowwood Conference Center
- September 21, 2021 – Regular Board of Commissioners Meeting at 9:00 a.m. – Commissioners Meeting Room
- September 21, 2021 – Annual Employee Recognition Day – 11:30 a.m. to 1:00 p.m. – New Garage Storage Facility (1200 No. State Street)
- September 22, 2021 – Flu Shot Clinic – 7:00 a.m. to 7:30 a.m. at Highway Department & 7:45 a.m. to 8:30 a.m. at Courthouse

**16.0 OPEN DISCUSSION**

**17.0 ADJOURN**

*(Note: Business item time listings are approximate unless set by Public Notice)*